



PAJARO VALLEY FIRE DISTRICT  
562 CASSERLY ROAD  
WATSONVILLE, CA 95076  
831 722-6188



MINUTES OF THE REGULAR MEETING FOR THE BOARD OF DIRECTORS OF THE  
PAJARO VALLEY FIRE PROTECTION DISTRICT

January 19, 2017

**Called to order at 5:02pm**

Members present:

President Martone

Vice President Chauvet

Director Retz

Director White

Members absent: Director Freedman

**Public comments (not to exceed 3 minutes) for items not listed on the Agenda- None**

1. **Presentations:**

A. Chief's Report, Pajaro Valley

BC Estrada reported on the following:

No calls of significance in the reporting period; however, during January, there were three water rescues. One on Laken and two on Paulsen. The incident on Laken involved an 11 year old boy. The two rescues on Paulsen were due to people driving around road blocks.

President Martone and BC Estrada took a tour of the District and found areas on the Pajaro River levee that had developed boils. The area has historically flooded but not to the level it was earlier this month.

Cal Fire Firefighters Union has agreed to a tentative labor contract agreement. If ratified, there will be a financial impact to the District. Pay would be retroactive to January 1, 2017, if passed. BC Estrada reminded the Board that he had already included a 5% increase in the Cal Fire cooperative agreement that was voted on by the Board when the budget was passed.

Don Chapin Company finished pouring the concrete in the back of the station. BC Estrada reported that a change order was submitted to increase the area of concrete to be poured. President Martone recommended that concrete be continued in the area of the remaining asphalt.

BC Estrada reported that he received a call from Cal PERS and they will be doing an audit on the financials. Cal PERS will send an email letting BC Estrada know what they are looking for.

BC Estrada spoke to Pat McCormick from LAFCO regarding Aptos/La Selva Fire Department possible desire to annex into PV Fire's sphere of influence. In February, Aptos may send a formal request to annex. There wouldn't be a financial impact to PV Fire.

BC Estrada reported that there are two vacancies on the LAFCO Commission. The Board will vote on the vacancies in March.

B. Incident Report, City of Watsonville- No questions from the Board.

**2. Minutes**

A. Approval of the minutes from the regular meeting on November 17, 2016 Motion approving the minutes by Vice P resident Chauvet. Second by Director Retz. Ayes: All. Minutes approved as written.

**3. Consent Agenda**

- A. Expenditure Report, vendor & deposit summary  
BC Estrada reported that the two payments of \$2,000 to Armanino were correct. The Board had questions about the payments for the Register Pajaronian. BC Estrada reported that they were for legal notices. The notices were for the fire code.
- B. Year to date County report  
BC Estrada stated that the report looked good.
- C. American Express statements  
No questions from the Board

Motion approving the consent agenda by Director Retz. Seconded by Director White. Ayes: All. Motion passed.

**4. Old Business**

A. None

**5. New Business**

- A. Selection of President and Vice President  
Vice President Chauvet nominated President Martone for another term and Director Retz for Vice President. Motion seconded by Director White. President Martone and Director Retz accepted nominations. Ayes: All.
- B. Committee assignments (finance & audit)  
The Board decided on the following assignments:  
Finance: Director Freedman and President Martone  
Audit: Vice President Chauvet and Director Retz
- C. Resolution 2017-01 approving the appropriations limit for Fiscal Year 2016-2017. BC Estrada reviewed the appropriations limit process for the Board. Motion approving the resolution by Vice President Chauvet. Seconded by Director Retz. Ayes: All. Motion passed.

**6. Correspondence**

- A. LAFCO agenda from December 7, 2016  
BC Estrada reported that the letter was about a potential consolidation study. The study would be paid for by LAFCO. Additional information will follow once it is available.
- B. LAFCO letter dated December 20, 2016 soliciting interest in filling vacancies  
BC Estrada reported that there is one commissioner vacancy and one alternate. They are looking for interested candidates that the special districts would vote on. Each district has one vote. The filing date is February 17th.

**7. Discussion**

President Martone reported that he and Vice President Chauvet attended training on the Brown Act. Three things that should be done to the agenda- one is to mention ADA on the agenda itself. President Martone will notify BC Estrada on the other two changes at a later time.

President Martone and Vice President Chauvet also attended an Ethics webinar.

**8. Agenda items for the next meeting**

A. Annual audit

BC Estrada reported that there were some changes made to the audit and he has asked Robert Smiley to attend the next meeting to explain audit and financials

**9. Adjournment**

Motion to adjourn by Director White. Seconded by Director Retz. Ayes: All. Meeting adjourned at 5:50pm.

**Next regular scheduled Board meeting  
March 16, 2017 @ 5:00 p.m.**