



**PAJARO VALLEY FIRE DISTRICT**  
**562 CASSERLY RD. WATSONVILLE, CA. (831) 722-6188**

MINUTES OF THE REGULAR MEETING FOR THE BOARD OF DIRECTORS  
OF THE  
PAJARO VALLEY FIRE PROTECTION DISTRICT

**Thursday, November 16, 2017**

**Call to Order/Roll: 5pm**

Present:

Chairperson Martone

Vice Chair Retz

Director Chauvet

Director Freedman

Excused Absent:

Director White

**Public comments (not to exceed 3 minutes) for items not listed on the Agenda**

None

**1. Presentations:**

A. Chief's Report, Pajaro Valley

No calls of significance. BC Murray reported that there was a fatality on East Lake in front of the fairgrounds. Engine 4511 is in the shop for repairs due to a minor backing accident. The septic line was repaired. BC Murray also reported that the website is being updated to ensure all items are up to date.

B. Incident Report, City of Watsonville

No calls of significance. Call volume is low.

**2. Minutes**

A. Approval of the minutes from the regular meeting on September 21, 2017.

*Motion to approve the Minutes: Director Chauve Second: Vice Chair Retz/ Ayes- All*

**3. Consent Agenda**

A. Expenditure Report, vendor & deposit summary

Vice Chair Retz questioned charges for ImageTrend Software for \$9,000. Chief Larkin reported that ImageTrend is used to record patient medical reports. There will be a credit for the amount paid from Schedule A.

B. Year to date County report

C. American Express statements

*Motion to approve the Consent Agenda: Director Freedman Second: Chauvet- Ayes: All.*

**4. Old Business**

A. Consulting Firm

BC Murray recommended that a committee should be established to explore the parameters of a consulting firm that could be in place to assist with the ballot measure. Director Freedman asked for the possibility of FEMA grants. Chief Larkin explained how FEMA and SAFER grants work and also cautioned that they are getting harder to get awarded.

Chauvet and Martone will be on the committee. They will meet with BC Murray and Chief Larkin. Chief Larkin reported that the ballot measure needs to be in by March. The committee will talk with local agencies who were successful in obtaining the ballot measure.

**5. New Business**

A. Develop and approve the 2018 Board meeting schedule.

The 2018 meeting schedule was presented to the board. The July meeting was moved to the 2<sup>nd</sup> Thursday due to scheduling conflicts. All other meetings are on the 3<sup>rd</sup> Thursday.

**6. Correspondence**

A. None

**7. Discussion**

A. Ballot Measure Committee

B. Chief Larkin did a presentation on the ballistic vests that Santa Cruz County Chiefs will be moving forward with the purchase for the departments. Prop. 172 money is being used to assist with the purchase as well as grant funds. Vice Chair Martone asked for the cost of the side-plates. Chief Larkin will obtain the pricing for the next meeting. Chief Larkin reminded the Board that there is already funding set aside in the budget for the ballistic vests.

**8. Agenda items for the next meeting**

A. Selection of Chairperson and Vice Chairperson

B. Annual review of how staff processes and pay warrants.

**9. Adjournment**

*Motion to adjourn: Vice Chair Retz and Second: Director Freedman at 5:29pm.*

**Next regular scheduled Board meeting  
January 18, 2017 @ 5:00 p.m.**