



**PAJARO VALLEY FIRE DISTRICT  
562 CASSERLY ROAD  
WATSONVILLE, CA 95076  
831 722-6188**



**MINUTES OF THE SPECIAL MEETING FOR THE BOARD OF DIRECTORS OF THE  
PAJARO VALLEY FIRE PROTECTION DISTRICT  
September 20, 2018**

**Call to Order/Roll Call 5PM**

**Director White  
Director Chauvet  
Director Retz  
Chairperson Martone - Absent  
Vice Chairperson Freedman –Resigned due to a job conflict**

**Public comments (not to exceed 3 minutes) for items not listed on the Agenda - None**

**1. Final Budget for 2018/19**

BC Murray reviewed the final budget for FY 2018/2019 with the Board. The County is looking at a 4% increase in revenues. There is a higher than anticipated fund balance due to an increase in revenue and the Cal Fire contract being billed at the actual amount and costs coming in under contract. \$130K was transferred to contingency account which was more than anticipated.

No public comment.

Vice Chair White motioned to approve resolution 2018-06. Second by Retz. Ayes: Yes.

**Presentations:**

- A. Chief's Report, Pajaro Valley  
BC Murray reported on the following:  
Another structure fire at 30 Riverside Rd. This is a homeless encampment. Sheriff's office has been contacted. Structure fire at Green Valley and Airport. Vehicle over the side on Poleline- vehicle extrication. Met with the Sheriff's department and Fish and Game regarding Homeless encampments behind Safeway, thicket lane area to thin out the area and alleviate the multiple fires that have occurred in the area. BC Murray reported on apparatus repairs that are being conducted. Reserve 4510 was loaned to the State to provide camp protection and they will reimburse the District for the use. BC Murray reported that another Derek Boyton has joined the team. In August, crews participated in National Night Out. Crews also conducted a fire extinguisher training – bilingual and a defensible space training. A district mailer was sent out regarding defensible space as well as history of the district. It went to areas that need to be aware of defensible space– Open House, Sunday, October 7th.
- B. Incident Report, City of Watsonville  
No calls of significance.

**2. Minutes**

- A. Approval of the minutes from the regular meeting on May 17, 2018

*Motion approving the minutes: Vice Chair White. Second by Director Chauvet.  
All in favor: YES.*

**3. Consent Agenda**

- A. Expenditure Report, vendor & deposit summary  
B. Year to date County report  
C. American Express statements

Director Retz questioned \$5K payments to Central Fire. BC Murray reported that this was for annual service on vehicles.

Charges for \$30K was for the mailer and services.

White motioned to approve. Second by Retz. Ayes: all

*Motion approving the consent agenda: Vice Chair White. Second by Director Retz.  
All in favor: YES.*

**4. Old Business**

**Apparatus replacement program:**

BC Murray reported that the water tender is due to be replaced. The apparatus under consideration is smaller and more maneuverable for the rural areas we serve. Director Chauvet asked if it was possible to sell the current water tender to someone else. Chief Larkin reported that another department would buy it. The Board agreed that this purchase is necessary.

**5. New Business**

**A. Selection of New Vice Chairperson-**

Director White was previously nominated as Vice Chair by Chairperson Martone. Second by Retz. Ayes: All

**B. Appointment of Vacant Position-**

Mr. Dean Moules will finish out Director Freedman's term which will be until January. Mr. Moules grew up in the area. Vice Chair White motioned to appoint Mr. Bowles to the position. Second by Retz. Ayes: All. Vice Chairperson White administered the oath to Mr. Moules.

**C. Jeff Terpstra Consulting Agreement**

Jeff Terpstra reviewed the proposal received by the District from the City of Watsonville with Chairperson Martone. Chief Terpstra reviewed his background with the Board. He is the fire chief of Greenfield. Chief Terpstra has submitted a contract to assist with the services contract proposal. Chief Terpstra asked the Board to look carefully at all information and perform due diligence. Chief Terpstra has formulated a letter that was sent as a response to the City of Watsonville that will answer necessary questions. Chief Terpstra is familiar with all the parties involved and will be able to present what the best option will be for the District. He asked the Board to look at the services being offered by both agencies and make sure that the services are equal. Chief Terpstra will assist the Board to make an informed decision that they will be confident about and that is to the benefit of the District. The Board should be focused on the fiscal responsibility and what is best for the District. The Board discussed their concerns. White motioned to approve Terpstra consulting agreement. Second by Retz. Ayes: all

**6. Correspondence**

A. BC Murray reported that the ISO rating letter was received. The ISO rating is evaluated every 10 years. After the most recent evaluation, the ISO rating has improved. For areas serviced by a municipal water system the ISO rating is a 3. The previous rating was a 4. For areas not served by a municipal water system the rating is a 5. The previous rating was a 7. This rating can help homeowners with their homeowners insurance.

**7. Discussion – None**

**8. Agenda items for the next meeting**

- A. Report from the consultant re Watsonville Fire Contract
- B. Walk around of the facility

**9. Adjournment**

*Motion to adjourn: Vice Chair White. Second by Director Chauvet.  
All in favor: YES. Time:5:58*

**Next regular scheduled Board meeting  
November 15, 2018 @ 5:00 p.m.**